



Safe Environment Policy

AAAAI is committed to providing a safe, productive, and welcoming environment for all meeting participants and staff. All participants, including, but not limited to, attendees, speakers, volunteers, exhibitors, staff, service providers, and others are expected to abide by this Safe Environment Policy. This policy applies to all AAAAI meeting-related events, both in person and virtual, including those sponsored by organizations other than AAAAI but held in conjunction with AAAAI events, in public or private facilities or platforms.

Expected Behavior

- Be considerate, respectful, and collaborative.
- Refrain from demeaning, discriminating or harassing behavior and speech (both verbal and written).
- Alert event organizers if you notice any behavior that is not aligned with this Safe Environment Policy.

Unacceptable Behavior

- Harassment, intimidation or discrimination in any form.
- Physical or verbal abuse of any attendee, speaker, volunteer, exhibitor, staff member, service provider, or other meeting guest.
 - Examples include, but are not limited to, verbal and written comments related to gender, sexual orientation, disability, physical appearance, body size, race, religion, national origin, inappropriate use of nudity and/or sexual images in public spaces or in presentations, or threatening or stalking any attendee, speaker, volunteer, exhibitor, staff member, service provider or other meeting guest.
- Disruption of presentations at sessions, in the exhibit hall, or at other events organized by AAAAI at the meeting venue, hotels, other AAAAI-contracted facilities and in the virtual environment.
- Wearing clothing that is not suitable for a professional work environment, that is inappropriate or otherwise potentially offensive while participating in a live event, video chat or presentation.
- Showcasing or promoting any illegal substance or activity in conversation, chat, photo, video, or text.
- Presentations, postings and messages should not contain promotional materials, special offers, job offers, product announcements, or solicitation for services, unless their presence is pre-approved expressly for that purpose (such as in the exhibit hall). AAAAI reserves the right to remove any unapproved messages and potentially ban sources of those solicitations.
- Photographing, video or audio recording of slides, oral or poster presentations without presenter/author's permission.
- Sharing your ID Badge or virtual login credentials with other individuals.

- Participants should not copy or take screen shots of Q&A or any chat room activity that takes place in the virtual space.

Responsible Drinking

At most AAAAI networking events both alcoholic and non-alcoholic beverages are served. AAAAI expects participants at our events to drink responsibly. AAAAI, staff and Meeting host event staff have the right to deny service to participants for any reason, and may require a participant to leave the event.

AAAI has zero-tolerance for any form of discrimination or harassment, including but not limited to sexual harassment by participants or our staff at our meetings. If you experience harassment or hear of any incidents of unacceptable behavior, AAAAI asks that you inform either Kay Whalen, MBA, CAE, Executive Director Emeritus, kwhalen@aaaai.org or (414) 272-6071, Rebecca Brandt, CAE, Executive Director, rbrandt@aaaai.org or another staff member.

AAAI reserves the right to take any action deemed necessary and appropriate, including immediate removal from the meeting without warning or refund, in response to any incident of unacceptable behavior, and AAAAI reserves the right to prohibit attendance at any future in person or virtual meeting.