**\*LETTER TEMPLATE FOR PHDs EMPLOYED AT A UNIVERSITY\***

[Date]

American Academy of Allergy, Asthma & Immunology

555 E Wells St.

Suite 1100

Milwaukee, WI 53202

Dear American Academy of Allergy, Asthma & Immunology,

This letter is to verify that [participant name] is currently employed in the [Department/Program Name] at [Institution] and is therefore eligible for a discounted rate for participation in the 2025 Discovery program *Mechanisms of Type 2 Inflammation in Disease and Beyond,* taking place in San Diego, CA, from February 27th to March 1st, 2025.

As the [Department Head/Chair OR Role of Participant’s Immediate Supervisor] of the [Department/Program Name] at [Institution] I verify the above information to be true.

[If you are the Department Head/Chair, please have your immediate supervisor complete this form instead].

Sincerely,

[Immunology Department Head or Immediate Supervisor Name]

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Signature

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Date

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Email Address