

Outside Photographer Request

Deadline: February 10, 2023

Before submitting your request, please read the [Exhibitor Prospectus](#) to ensure familiarity and compliance with all policies of the 2023 AAAAI Annual Meeting. Please also note the Outside Photographer Guidelines as listed below.

- Karras Photography is the official photographer of the 2023 AAAAI Annual Meeting. Unless requested through the official photographer, all requests for photography, still or motion, must be pre-approved by AAAAI.
- Approved photographers may not photograph any booth other than that which they have been hired to photograph.
- Violation or abuse of camera privileges could result in confiscation of film and/or memory card, immediate removal from the exhibit hall and exclusion from future AAAAI events.
- If approved, all photographer(s) must be pre-registered as exhibit staff and must obtain an exhibit hall registration badge on site from the registration desk to be allowed access.
- Photographers are only allowed access to the exhibit hall as specified per the Exhibit Hall Access policy.
- A Certificate of Insurance must be received by January 13, 2023 for the photographer company.
- AAAAI reserves the right to decline photographer requests.

To request approval of the use of an outside photographer, please complete the information below and submit to annualmeeting@aaaai.org. You will be notified of AAAAI's decision via e-mail within 5 business days.

EXHIBITOR CONTACT INFORMATION

Fields with an asterisk (*) are required.

*Exhibit Company Name: _____ *Booth #: _____

*Exhibit Contact Name: _____

*Phone: _____

*Email: _____

*On-site Contact Name: _____

*On-site Contact Mobile Phone: _____

*Photographer Company Name: _____

*Photographer Name(s): _____

*Dates/Times of Photography (must comply with the Exhibit Hall Access hours as outlined in the Exhibitor Prospectus): _____

*Purpose of Photography Shoot: _____

By signing below, I acknowledge that I understand the AAAAI Annual Meeting Outside Photographer Policy. My organization may only hire the above listed photographer once our request has been approved in writing by AAAAI. I understand that it is my organization's responsibility to communicate the above policies to our outside photographer.

Signature: _____ Date: _____

PLEASE RETURN THIS FORM TO:

American Academy of Allergy, Asthma & Immunology (AAAAI)
Attn: Meetings Team
555 East Wells Street, Suite 1100 • Milwaukee, WI 53202-3823
Phone: (414) 272-6071 • Fax: (414) 272-6070
Email: annualmeeting@aaaai.org