

## 2024 Discovery

### Poster Presentation Information and Set-Up Instructions

The AAAAI is looking forward to your participation and poster presentation at the 2024 Discovery program. You should have already received a notification about your poster presentation, which includes the date your poster is to be presented, the session in which it is programmed, and the poster board number to which it has been assigned.

Please be sure to set up your poster on the appropriately numbered poster board at the time listed below, depending on the date your poster is to be presented.

Your poster will remain on display throughout the day and must be dismantled by the end of your session. Posters not dismantled when the poster hall closes will be discarded. You are asked to be present at your poster board at the time of your session to discuss your research and answer questions from meeting attendees. **All poster presenters are responsible for printing their posters through a printer of their choice.**

The poster hall location is in the **Convention Center, Level 1, West Salon H.**

#### Thursday Poster Session Set Up Times

You can set up your poster from 10am to 1pm on Thursday, 2/22/2024. Posters must be taken down at 7:00pm when the poster session ends.

#### Friday Poster Session Set Up Times

You can set up your poster from 7am to 10am on Friday, 2/23/2024. Posters must be taken down at 7:00pm when the poster session ends.

### Poster Preparation Guidelines

The usable space on the 4ft x 8ft poster boards is 45" high and 94" wide (landscape orientation). This is the surface space in which one could insert a push pin/tack. The following guidelines are recommended when organizing your poster.

- Posters should be readable by viewers from up to five feet away.
- The message should be clear and understandable without oral explanation.
- Illustrations, labels, etc. must be attached to the poster board with thumbtacks, which will be available in the poster area.
- A label indicating the abstract number, abstract title, author and the affiliation should be placed at the top of the poster board, to the right of the abstract if you choose to attach a copy of the abstract.

### Discovery Registration

To register for Discovery, visit <https://annualmeeting.aaaai.org/attendee/discovery-program> and scroll to the bottom of the page for registration information. For more information, contact the AAAAI executive office at (414) 272-6071 or by email at [cme@aaaai.org](mailto:cme@aaaai.org).

**You MUST be registered for Discovery in order to present your poster.** Poster presenters do NOT receive waived registration for the meeting.

Thanks again for your interest in the 2024 Annual Meeting, and congratulations on your poster being selected for presentation. Please feel free to contact the Education Department at [cme@aaaai.org](mailto:cme@aaaai.org) with any questions.